

SAOF July meeting  
25 July 2010

Agenda:

1. This will be in a similar format to that first meeting at the sports club, where we worked through everything systematically.
2. It will be a progress report to draft the reports for the AGM in September.
3. Compose a to-do list leading up to the AGM.
4. We need to work on the Enquiry process to be amended at the AGM, and revisit the things in the Constitution we wanted changed.
5. Work on NLDTF budget or whatever we're doing with NLDTF.

Sections to be discussed under the relevant portfolios:

1. Schools Leagues
2. SASCOC questionnaire
3. Twin Eagles Outriggers, Course accreditations etc
4. 203 of 2010 SRA Regulations 262 clean up discussion doc.pdf: major aspect is change in constitution.

Put on SAOF website:

29<sup>th</sup> may minutes (Strategy meeting),  
Garry's doc on roles and responsibilities of tiered structures.  
Fix excel spreadsheet.

SRSA docs for 2010/2011:

**2010-2011 Allocation Letter Orienteering.pdf:**

allocated R50 000

Administration:	R 40 000.00
Club Development	R 4 000.00
Development	R 4 000.00
Discretionary fund	R 2 000.00
TOTAL	R 50 000.00

**2010-2011 Business Plan Covering Letter.pdf**

Please note that for the 2010-2011 allocations will be as follows:

40% must be utilized on club development  
40% must be utilized on development and  
20% can be used on more medals and hosting events.

**Internal fin. control questionnaire 2010-2011.doc**

Odd questions – need committee discussion

**2010-2011 Business Plan.doc**

Need committee input on projects, finances (George) and Membership stats

**AFS Template 2010.xls**

Finances – George

**AUTHORISATION CERT. 2007.doc**

To be completed at meeting

**Banking Detail Form 2008.xls**

Will try to find an existing one to adapt, Eugene have one maybe?

Minutes: 25 July 2010.

Requirement of SRSA, that a sport should be in five provinces to be a registered federation.

Debate: This means that a sport has no support when it is youngest, and by the time it is in five provinces they don't need the funding anymore.

On the other hand, it's not fair to demand federation status, with international competition, if your home base is not covered.

This act is still open to comment, so what do we say to SRSA, what is our argument?

Schools are the way to break into provinces. We need a pro-20, a high profile excitement highly competitive national series. Mass consumption, short relay type events. Team element, spectator value, more controlled events, 'novelty' entry level events. Mass starts, relays etc Fun, easily adopted, highly replicable, very suitable to school implementation.

How much funding do we need to get this started in schools?

Map school, 1.5km per relay leg, so 4.5km in total.

Orienteering equipment for school... R10 000 club kit, which is almost more than schools need.

Guy involved in Life Orientation in the Free State contacted Richard. They want a 3 day workshop on Orientation somewhere in September. Orienteering is a 'grudge purchase'. So we need to put something together that blows their minds. Slow uptake on initial exposure, but once that has happened we need to ensure that they want more. Things like club colours at the school, then inter-school, provincial, national.

We need to establish standards specifically for SCHOOLS Orienteering, and make sure members, organizers and volunteers understand these standards. These will probably be less stringent at first, and as competition grows the teachers will see where the issues are, and take ownership over the regulations.

Garry's concerns: This is what we want, but how do we get there, we don't have routes to get there!! We're still talking in circles. Discussions were had at a schools meeting last week.

Richard: suggestions: Not have a new map every time, have to grow slowly – events are education not competition. The kids who are talented, (the top 10%) will get bored, and have incentive to join clubs instead.

Example of 'novelty event':

Orient show: (Website) France. Live commentary, music. Micro-O. We should use these rules etc.

Link:

[http://www.wcup2010.fr/index.php?option=com\\_content&view=article&id=12&Itemid=15&lang=en](http://www.wcup2010.fr/index.php?option=com_content&view=article&id=12&Itemid=15&lang=en)

#### **Orient>Show rules**

- The terrain is limited and fully visible
- Before the start, the competitors can see the terrain and the controls
- After running, competitors can watch the other competitors running
- Controls are often placed on special objects
- Controls have no codes
- Wrong punching means a 30 sec. penalty
- There are 20 to 25 controls
- Five penalties means disqualification
- The race lasts 3 to 6 minutes
- The scale of the map is between 1:500 and 1:1500
- Judges patrol the terrain. They can disqualify competitors in case of non-sporting behaviour.
- The spectators can follow the course from start to finish
- There is a live commentary and music

We are now at the stage where the teachers and Provincial Dept of Education are interested. What info do we give them?

Regular park events are not exciting at schools level.

Next step is Training.

How to do this on NATIONAL LEVEL? Put this in constitution to force clubs? Not easy, but needs this club structure.

To grow clubs is through word of mouth marketing, and go to source. Garry says we need to approach schools. People say they are loyal to a 'club' and feel going to a certain school is crossing territory lines. Can we assign schools in a region to clubs. This builds vibe in a school and stays in the school's comfort zone. This is all good and well, but HOW??

While we do have challenges, we are excited and appreciative of the work done to date. We need the people.

Need a two year plan, need to get teachers interested.

New Zealand plan is 4 or 5 schools per club.

We have a heavy reliance on 'Orienteering families'. Every example for every success we justify with ONE individual where it has worked. This is UNSUSTAINABLE.

Richard: Two avenues of starting it up.

1. Free state: school holidays, one-day workshops in three towns. R3000 for school syllabus.
2. Woodridge school, 40km from PE, next to forested area. Outdoor experience day 15<sup>th</sup> October. We can have a participation aspect and relay teams, following the Orient>Show rules.

We need to employ someone fulltime to do this. (also look at Strategy meeting minutes 29 May 2010 – also put on SAOF website).

Can Lisa do this? (and in the long term someone with this free-lance setup). We need to prepare the material.

Can use british syllabus, with Tanya's notes and Garry's input. Garry can run with this.

So plan: and what do we need to get there? Assuming schools that have never been exposed to O so may not have the desire for this.

Introduction to schools.

3 Relay events: consisting of 3 junior schools, 3 high schools, 3 primary schools (?)

Interschools event

SO:

1. We need to develop the material before the schools are interested enough to ask for it. – Garry volunteered. As it gets developed we can refine it based on teachers' feedback.
2. Map schools, give schools OCAD 6 on handover. – Map building, 4 hours per map. Once off per school, and can use in lesson plans.
3. Training, create a sustainable model.

Throughout, keep website up to date and all material there as well.

Administrative duty of maintaining contact with Dept of Edu, teachers, etc.

One full-time employed person can reach all these objectives. How do we pay this person, and make sure this person has the necessary technical qualifications? We only need one person nationally to get it started.

160 hours per month (full time). R6000 per month. And part-time may be a better option to afford a good person who already is good at the sport.

The alternative is employing a student who has just graduated from Sports Management, on a full time basis, as well as an experienced orienteer to mentor. The problem is that Sports Admin graduates have a starting salary of R8 000 – R12 000. And then we still have to train them. The committee understands the 'succession plan' aspect and we do need it, but right now we can not afford it. Going the other way is better for now – start with e.g. Lisa, and when the system is fairly well implemented, Lisa trains someone to succeed her – on e.g. a 5 year plan. So as we get more funding (from e.g. NLDTF) we employ assistants.

How do we generate funding to do this? Can ask SAOF entry fees of R1 000 per year, per person. Then we do not rely on outside funding. The massive challenge is that the existing members may not like this. I almost want to say that's fine, because this is what the sport needs (Bernelle). Garry's concern is we need to look at the provincial model as well, and be careful we don't choke the funding stream. There are provincial SASCOC / SRSA bodies that are being constituted, and we can apply for funding there. The challenge remains that we still cannot ultimately rely on external funding streams. The distinguishing feature is that provincial bodies are in a better position to enforce the growth of clubs, whereas the SAOF can not demand this, we need to employ someone.

From a club's point of view they are pushing the participation side, not the growth side. They push for more events, not more clubs. Richard says the reason for this is to increase revenue, to employ someone, but the reality is this revenue does not get used.

Eugene: will the provincial and national structure be competing to employ people? How do we change the constitution to fit this in? Is it a tiered structure – clubs only affiliate to provincial structure, and that affiliates to national, or does the club affiliate to both? In wrestling the member pays to provincial and national, - R100 per month, but get national, international participation and training. It's like yoga membership. These sports do lend themselves to weekly training, so what is the value proposition? Yes, but we don't need the technical stuff every week. Where do the coaches come from?

Constitutionally: in order to constitute a club, need a coach per, say 7 members. Need to train coaches – need the material. Debate: we cannot force the clubs to do anything. The clubs will start presenting coaching when the younger talents ask for it. We need to establish the structures.

We need to nurture the formation of new clubs. We can only be 'selective' when we have many more members and clubs.

Priorities:

1. Find someone to employ
2. Establish clubs in provinces - Establish schools syllabus through Dept of Ed.
3. Saturday morning show and tell. Garner interest, introduction to next steps
4. Map schools, entry level events.

How to spend the remaining NLDTF funds: (R 384 000?)

Two trips for Richard to do development.

Before AGM: establish new member fee structure, and change entire constitution.

Need a conference facility, proper catering, presentation facilities, proper seating and table facilities.

Use Oaklane Hall on the evening that the meal is arranged by Oaklane.

Buy a projector for club use?

Enough chairs for reps. Work on 4 per club attending.

Spending of remainder of NLDTF funding.

Emit: bought by Dave Peel, as investment in SA. We don't pay exchange stuff. : R68 000 – into attorney's trust.

\_\_\_\_\_ To draw up ES's,

To do ASAP, i.t.o. payment of money to clubs:

Pay mapping money: ROC R20 000, PenOC R25 000

Int. Participation al spent. **Pay Nicholas, Alex R5 000 each. Pay JWOC expenses approx R13 000.**

**Existing ES, to be paid: Richard: 8625.50, Bernelle flights: R1398.00 +R127 (pizza) = R1 525.00**

Lesson Plan development to Lisa, Garry, Tanya, to be held in AR club trust, total of R100 000.  
 Nicholas to develop mapping course material.  
 Expansion Plan: to Richard's club account: RACOR56 374.40  
 Training of Officials: Manual Development, coaching Provisions: LTAD: To AR Club's account  
 R51 106.15

Permanent courses: split by 5 clubs = R4461.25	R17 845.00
YOC: to Tanya	R12 313.86
School Kids and Schools Leagues: 50% (R11 297.80) to RACO, 50% to PenOC (R10 000)	R21 297.80
National Curriculum: AR Club trust	R10 000.00

**Summary:**  
**RACO ES 41/2010**

Schools League	R11 297.80
Expansion Plan (incl. Equipment)	R56 374.40
Permanent courses	R 4 461.25
Total:	R72 133.45

**ROC ES 42/2010**

Mapping: GOC 2011	R20 000.00
Permanent courses	R 4 461.25
Total:	R 24 461.25

**AR Club ES 43/2010**

LTAD development of manuals, coaching provisions, etc	R51 106.15
Permanent courses	R 4 461.25
National Curriculum	R10 000.00
Total:	R 65 567.40

**PenOC ES 44/2010**

Schools League	R10 000.00
Permanent courses	R 4 461.25
Mapping for SAOC 2010	R25 000.00
Total:	R39 461.25

**Tanya (YOC): ES 45/2010**

YOC	R12 313.86
Total:	R12 313.86

Sub total: R213 937.21  
 Plus R10 000 to Nic & Alex, plus R 13 298.82 Juniors contribution (ES 46/2010)  
 Admin R127 ES 47/2010, so add to  
**Grand total:** R 239 937.21  
 NLDTF money that remained to be spent according to George's sheets:

**To find: SRSA R40 000 in infrastructure? Eugene's flights etc?**  
**Inform Ken: NOTE: Replace permanent courses with JP's flight in SRSA audit report (R 8 000) – Development.**

From George's Profit & Loss statement.  
 Schedule 4  
 SPORT & RECREATION S A (ADMINISTRATION GRANT)

Grant Received

51 928.46

Balance from previous year	5	231.54
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Funds available	57	160.00
		=====
Expenditure		
Insurance Costs	5	815.00
Affiliation fee (International Orienteering Federation)	8	256.57
Attending International Federation Congress	11	864.00
Committee Meetings	5	793.82
Bank Charges	1	066.61
Website Expenses	1	606.70
Printing & Postages		750.00
Trophies	4	203.75
YOC Expenses	3	483.45
Schools League	5	150.00
Permanent Course Costs	9	875.00
		-----
	57	864.90
Overspent on Grant		-704.90
		-----
	57	160.00
		=====

Portfolio of Coach (?) (Nic's portfolio) needs own fulltime job

NEXT SAOF AGM: volunteer to specific job, create position and fill it.

Agenda AGM:

Calling for nominations for Office bearers:

5 existing

Treasurer

High Performance