

SOUTH AFRICAN ORIENTEERING FEDERATION



MANAGEMENT COMMITTEE MEETING

Sunday 26th June 2016

@ 9H00

Garry Morrison's House – Johannesburg

MINUTES

ITEM	Comments	Who	When
1. Welcome, Attendance & Apologies	Garry Morrison welcomed the management committee (NVH sent apologies. SP, RL, KC, VB and GRM present) and opened the meeting		
2. Approval of Agenda & any Additions	Agenda adapted from previous meeting and approved.		
3. Approval of Previous Minutes	9 April 2016 - Approved		
3.1 Matters arising	As and when below		
4 ADMINISTRATION			
SAOF Medical Officer	Ricky Raine to review anti-doping policy	SP	
Reimbursement Guidelines	Review and update Send to rest of committee for approval	SP	
EMIT resale	Full documentation regarding costs and warranty to be complete. Finalise for distribution with EMIT sales - Sales only through Val. Communicate to Glen Comins	GRM GRM	ASAP ASAP
EMIT block refurbishment	Follow-up progress with Glen Comins	KC	ASAP
Membership Database	Val is doing all updates.		
5. STRATEGY			
Goals	Updated Goals have been sent through to all clubs.		
SAOF / Clubs roles	GRM to send out presentation on participation growth. Growth in existing areas should be		

	through clubs. GOC should support in Gauteng.		
Strategy Elements	GRM will review, redraft and issue for comment.	GRM	August
Next Steps	Draft strategy for review & discussion at AGM	GRM	August
6. FINANCES			
SRSA Grant 2015 / 16	Acknowledgement of receipt from SRSA, but no further communication		
SAOF Own Funds	~R300k so no constraints till end March 2017 – Prepare budget assuming no further SRSA grant. Finalise year-end finances	GRM GRM /VB	15 July 28 June
NLDTF Grant	Complete expenditure & write Final report. – GRM to pass on to Karen and Sarah.	GRM	3 July
Jack Cheetham Award	Look at it properly for 2017, with a view to Ephraim applying directly.		
SRSA Grant 2016 / 17	No word yet. Last year allocation letter was received on 28 August!		
7. EQUIPMENT			
EMIT Card purchase	Chase up Albert to purchase 100 more	VB	ASAP
O in a Box	Exercises documentation upgrade to be included in plan for SRSA grant.		
Compass Purchases	Paul to submit invoice for balance to be purchased by SAOF.	VB	
8. MARKETING			
Mapping Project	75 of 130 sent to schools. Progressing well. Follow-on projects covered further within Development.	RL	
World Orienteering Day	Successful. Look to build on for 2017. Start early. Work through GOC, Clubs & SAOF.	KC / GRM	
9 DEVELOPMENT			
Development Plan - Review & Update - Participation	Plan prepared with GRM and ongoing refinement with RL		
POC	Dependent on EC next steps. Proposed visit for end July to coincide with next event. Need to support in capacity	KC	

	development.		
DOC	DOC funds controlled by SAOF. Possible future efforts through SA School Mapping project. Also try leverage active KZN province structures.		
Ubungani Contact	Schools camps, etc. Explore fully this opportunity.	RL / KC	
EOH	Corporate Social Responsibility projects. O is potential fit. 8 Schools in Kathlehong.	RL / KC	
Old Mutual	Sports and Social Responsibility – project for specific period.	RL / KC	
Sabie / Whiteriver	Cluster following Schools Mapping project and GOC champs.	RL / KC	
Free-state / Bloemfontein	Botshabelo – target schools in area for critical mass. Go though PSC (SASCOC contact, KZN, Free State) Lots of “irons in the fire”. Possible great opportunities to market and grow the sport as well as learn about what works and what doesn’t. Opportunities to involve club members and identify those with keenness to help in future.	RL / KC	
Cape GOC	Offer mapping course Via GOC committee		
10 TECHNICAL			
Rules of Foot O - Sanctioned Events Guidelines (Technical standards) - Start Intervals - SA Sprint Champs (rules, format, terrain) - Relay (categories, format)	Elements to include in the review: - with exception of WREs rather give people on same course as much of a gap as possible, i.e. ranked, e.g. see GOC standards. - new maps should not be displayed prior to the event.		
High Performance - Management & Coach Colours	A review is required.		
SA Champs Schedule	PenOC is unable to host 2017. SA Champs. RACO to be confirmed as new host.	GRM	ASAP
WRE Standards	At ~R5000 per event, the value of WRE's for SA is questioned. We propose dropping WREs with exception of Big 5. Clubs and HP community to be engaged on this. We need to ensure that organisational standards around champs events are maintained at WRE standards	NvH / GRM	

10. PLANNING			
Coaching	Introductory course (get together with Tania /Garry, Karen, Richard – kickoff meeting,....) PCD developer course – feedback to SASCOC Possibility of another UK L2/L1 course? Find out the need.	KC GRM	
Mapping	SA Champs 2016? SA Champs 2017 Big Five 2017/2018	NvH	
Big Five	Magoebaskloof area – find out about forward plans	GRM	
Mountain Bike Orienteering	Send out MTB O standards doc. First to management committee, then to clubs / MTB O community	SP	
11. GENERAL			
Next meeting	Look for suitable date towards end August / early Sept.	VB	