

South African Orienteering Federation



MANAGEMENT COMMITTEE  
MEETING  
SUNDAY 5 JULY 2020  
@ 17:00 – 18h00  
virtual meeting



**MINUTES**

ITEM	Comments	Who	When
1. Welcome, Attendance & Apologies	Attendance: Jeremy Green (JG) Ephraim Chuene (EC) Paul Wimberley (PW) Mark Vernon (MV) and Val Brentano VB and Ken Robinson(KR) excused		
2. Approval of Agenda & any Additions	Approved – amended.		
3. Approval of Previous Minutes	Previous minutes ONLINE - APPROVED		
4.COVID:	PENOC have no plans pending level 2 and government guidance. SRSA guidance. need to apply to be able to open. thabanqwe IS OPEN and receptive  Each club should nominate a covid responsible person (compliance officer) to form an SAOF committee to put together a COVID action plan. aim at 1 August for a proposal. non-public access venues.	Paul sent an email to the clubs about the proposal.	tomorrow
4.1 covid Masks	We will need a new event plan - they are hear to stay - ie mask till the start, and in the start box. to form part of the covid action plan proposal.	Paul to coordinate	
4.2.virtual events	perhaps the way of the future?	Paul to coordinate	
5. Finance: club payments	add to agm -		
5.2 Insurance Rebate? Insurance in 2020-2021	they responded - will be reviewed at the renewal period. 1 October 2020. Will virtual events be covered by insurance? ASA doesn't cover virtual events. there isn't necessarily a risk assessment. Does insurance need to ratify the covid measures?	We will send them the covide action plan. (VAL to follow up)  JJG to forward covid	

		waver from BC.	
6. GOC champs Aug, SA champs - sept.	SA cancelled. GOC champs may happen in a different way.	PW email cancellation for 2020	
6.1 - Covid marketing opportunity - do this sport safely, alone, etc	something to leverage -	Mark to contemplate	
7. SAOF AGM - will have a virtual meeting.	constitution doesn't say cannot happen Saturday 26 September. 16:00 - 18:00 Mark can use teams to arrange. (teams has 250 limit, should be fine) survey monkey for voting... mark to coordinate. prior notification of the clubs representatives so we have contact details (email). need to be able to have more then just representatives attending. attendance record? name and club into chat? need an august saof meeting... financials audited... Need to ask for nominations for President. JJG intends to step down. selection committee nominees. vvp volunteers? club committee members may be willing.	<b>MV</b> to coordinate virtual meeting and voting and attendance  JJG to approach candidates.  Val send a notice with a call for nominations.	
8. SASCOC AGM - scheduled for 4th July.	didn't happen - no new date.  Val got a request from bongi - asking for monthly expenses (during covid?).	val to monitor	
9. IOF - 10 July -	PW to attend IOF virtual delegation as Head - with EC to complete SAOF delegation.  wednesday will be a 'dry run'	VB to confirm two attendees.	
10. SRSA	they requested a 1st quarter 2019 - we should probably do one for 2020. April to June? Garry stepped in and did 2019.  We await feedback for future funding.  emit - same again? MTR4 and support equipment for start/finish and download. Nick Roose emit replacement system - for schools and POC - . 500 tags and 40 blocks. 3 events mini series in December. do in parallel for some people.	JG to do 2020 on VB source docs.  VB to ask about funding plans.  PW to follow up with NR ask NR for a proposal.	

11. Finances:	Income is down - expect only admin next year from SRSA? We are ok as a federation. AGM and office expenses are the only ones anticipated in the near future. SAOF is happy to waive membership fees to anybody requesting it, (via the club).	no action required.	
12. Equipment - ex ar trailer	licensing and roadworthy done - ownership change was delayed due to covid. roadworthy is extended by 90 days. will wait for NR to fill with emit.	VB to process ownership change. covid impacted everything	
13. Marketing	VB has done great FB posting - thank you. opportunities: Online orienteering games from IOF (tweets) etc.. lockdown orienteering online Newsletter on opening with new regulations.	<b>MV</b> to do a past virtual events and future events thing. MV to do a publication	covid delayed - tbdone
14. Development	EC has a proposal for emit for POC to be used in.	EC - distribute proposal for SRSA	all to provide feedback to EC
	Springbok - want to do training in level 3. not SAOF sanctioned. club activities need to meet all level requirements.	EC to give feedback	all to provide feedback to EC
	Springbok club - they want money to visit the children? They seem focussed on school children.	EC to liaise with GM	
	People in Upington have asked for training - asked for petrol costs -	EC to ask for a proposal and actual request.	
	POC - participating online with UK assistance - fund raising for equipment. also IOF interview example - marketing example - published on FB club site.		
	Natal - gone quiet - Sam Hubble will contact in the future. after covid...		
	Zambia? we cannot assist financially		
	FB cross posting isn't working -	EC to assist VB to tag POC in SAOF posts	

	email from IOF on development - please read	please all respond.	
	outgoing email fails for development	MV to assist	
15. rules of O	postponed - till later		
16. Next meeting	proposed 8 Aug 17:00 SA time. Virtually To discuss: covid19 O regulations - NR alternative O system SRSA projects and proposal GOC and SA champs Virtual AGM preparations.	MV to coordinate.	