

South African Orienteering Federation



NPO163-675



MINUTES OF THE ANNUAL GENERAL MEETING HELD AT ROCKY VALLEY ON SATURDAY 24TH SEPTEMBER 2022

The meeting was opened by the President of the SAOF, Garry Morrison

1. **Opening of the Annual General Meeting**

The President welcomed all present.

2. **Roll Call of Delegates**

a) Affiliated Members :

Rand Athletic Club Orienteers –	Carl Holmes and Alex Puntigam
Rand Orienteering Club -	Stephanie Mulder and Nicholas Mulder
Polokwane Orienteering Club –	Mashoto Makgatho and Matlakara Khitsiso

Apologies received from :

Vice President Administration : Ken Robinson

Peninsula Orienteering Club

Big 50

2. Establishment of the number of voting members present

a) SAOF Management Committee

President	:	Garry Morrison
Vice President Technical	:	Paul Wimberley
Vice President Marketing	:	Richard Lund
Vice President Development	:	Ephraim Chuene

b) Affiliated Members

Rand Athletic Club Orienteers (Raco) -2
Rand Orienteering Club (Roc) - 2
Polokwane Orienteering Club (POC) - 2

Three (3) of the Five (5) currently active Clubs were represented at the AGM Thus 10 voting members of the total voting strength of 15 members was present. Hence the meeting had a quorum.

4. Election of Vote Counters

Tania Wimberley and Glenn Terry were elected as vote counters in the event of any contested positions.

5. Approval of the Agenda and ruling on urgency of any items not included

No matters of urgency were proposed

The Agenda was Approved.

Proposed by Carl Holmes (RACO), Seconded by Paul Wimberley (SAOF)

6. Approval of the minutes of the AGM held on the 23rd October 2021

The minutes of the previous Annual General Meeting held on the 23rd October 2021 were approved.

Proposed by Carl Holmes (RACO), Seconded by Nicolas Mulder (ROC)

7. Matters arising from the Previous Minutes

There were no Matters Arising from the previous Minutes.

8. Annual Report, Resolutions, Budget 2022/2023

Annual Report

The Annual Report was circulated prior to the AGM
Points of importance were highlighted.

SAOF 2022/2023 Budget

The 2022/23 budget was included in the delegates' information pack before the meeting.

All financials as per what was submitted to DSAC for the 2022/23 Grant Application. The application is for a total of R550 000 with an additional contribution of R52 000 from the SAOF towards projects. We are fairly confident that we will be successful with most of our funding applied for from DSAC. The SAOF will proceed with projects under this assumption. Past experience indicates that the grant should be received in November/December 2022.

Acceptance of the Budget and Annual Report was proposed by Mashoto Makgatho (POC) and seconded by Paul Wimberley (SAOF)

8. Annual Financial Statements and Auditor's report

Garry Morrison (President) presented an overview of the SAOF's unaudited financials. The meeting requested information on the SAOF income from race levies in 2019 to compare pre-pandemic income to the income in the current year. Below is the relevant information, indicating that race levies had returned to pre-pandemic levels.

	2022	2020	2019	2018
Event Levies	R51 178	R61 080	R46 350	R53 502

The audited Annual Financial statements of the Federation for the year to 30 June 2022 were not presented to the meeting due to them not being finalized. No material differences are expected from what was presented at the meeting.

Garry Morrison (President) requested that the meeting authorises the Management Committee to accept the audited financials once they are available.

This was agreed to with the proviso that the audited financials be sent to Clubs prior to the Management Committee accepting them.

This arrangement was approved by the Meeting.

9. Appointment of the Auditor

A question was raised about the continued use of the same auditor for an extended period. It was agreed that this was acceptable due to the auditor being independent from the organization. The meeting was also reminded that a few years ago the SAOF sought out estimated costs from other auditors. These were substantially higher than the current cost.

Duncan Eriksson was nominated to be the official auditor. This nomination was accepted after the previously documented discussion.

Proposed by Nicholas Mulder (ROC) and seconded by Richard Lund (SAOF)

10. Matters for Discussion

a) SA Champs Schedule

The SA Champs Schedule for 2023/2024 was discussed. PENOC were asked if they would be able to host in 2023, Richard Lange (PENOC) had responded saying that it would be possible provided they were allowed to host them earlier in the year. This proposal had been circulated to the Member clubs before the meeting and no objections were received. The SA Champs will therefore take place in late April 2023 in the Western Cape.

This did prompt a discussion about the Gauteng Champs. This is to be held in Hilton, KZN. Exact dates are to be confirmed. Options are June or October 2023. Permission will only be granted outside of the high-risk, fire season.

This also prompted a discussion on the SAOF AGM, which is usually happens during the SA Champs, over the Heritage Day weekend in September. It was agreed that the SAOF's AGM could occur virtually as happened during the Covid-19 pandemic.

Nicholas Mulder (ROC) said that ROC agreed to host the 2024 SA Champs. The area will be confirmed in due course.

b) Fee Increase

A discussion was held around Affiliation Fees for 2023. It was decided that the Affiliation Fee would be increased to R 32.00 per person.

The Emit Hire and Event Levy fees for 2023 will be as follows :

Emit Hire Levies : Short Course & Relays per card : R 12.00
Colour Coded : R 23.00
Rogaine/Metrogaine R 23.00
Development R 0 (Application must be made)

Event Levies - Short Course & Relays per card: R 13.50
Colour Coded : R 27.00
Rogaine/Metrogaine : R 27.00
ScatterRun : R 27.00
Development R 0 (Application must be made)

The 2022/2023 fee proposal was approved by Nicholas Mulder (ROC) and seconded by Alex Puntigam (RACO)

c) **SAOF Safe Guarding Policy**

The SAOF adopted its Safe Guarding policy on 1 December 2020. The SAOF's Safe Guarding policy is available on the organization's website:

<https://www.orienteering.co.za/about/administration/safeguarding-policy/>

A discussion regarding the best way to implement this policy ensued. It was recognized that club members may have experience with good implementation approaches of such policies. It was agreed that the Management Committee would circulate the policy to Member clubs and request input from members on the best ways to implement this policy. The management committee would then draw up and action an implementation plan.

d) **COVID Guidelines & Water on Courses**

Given that the government Covid-19 regulations were repealed in June/July 2022, the SAOF agreed to drop its Covid-19 safety policy. Part of the safety policy was to prohibit the provision of water on courses. Normal orienteering regulations require the organizer to provide water on all colour-coded courses expected to take longer than 30 minutes to complete (Rule 10.7).

Although participants have become used to carrying their own water, Member clubs are encouraged to decide on the provision of water on courses on a case-by-case basis. Member clubs are reminded that the provision of water on courses is done for reasons of health and safety.

e) **SA Champs Trophies**

Transporting SA Champs trophies to and from SA Champs venues is a logistical challenge. Many trophies are heavy and fragile. The meeting agreed that the SAOF will send a request to club members for the submission of proposals to better deal with this situation. Proposals received will be circulated for input, aimed at drafting a final proposal for adoption.

11. Election of the SAOF Management Committee for 2021/2022

All current SAOF Management Committee were available for re-election

a) President: Garry Morrison (ID Number : 6906095397081) – re-elected unopposed

- b) Vice President Development: Ephraim Chuene (ID Number : 9308185630082) re-elected unopposed
- c) Vice President Technical: Christopher Paul Wimberley (ID Number : 6906015166087) re-elected unopposed
- d) Vice President Marketing: Richard Lund (ID Number : 5804125018085) - nominated by RACO
- e) Vice President Administration: Ken Robinson (ID Number :4807185034 083) re-elected unopposed

All nominations were unanimously approved

12. Election of the National Selection Committee

The following current members were available for re-election :

Nicholas Mulder
Margaret Archibald
Carl Holmes
Richard Venter

The 5th member current is not a member of a Club it was agreed that the Selection Committee would co-opt a 5th person onto the Committee.

The Meeting approved the nominations for the Selection Committee

13. Honorary Members

There were no Honorary Member nominations

14. Silva Award

There was 1 nomination for this award :

Warnell Engelbrecht – nominated by ROC, unanimously endorsed by the meeting

15. General

There were no General points brought forward for discussion

The meeting closed at 16:50